Handyman – Supplier Park Development Company (SOC) Ltd trading as AIDC, Rosslyn/Satellite Sites, Gauteng

The Supplier Park Development Company (SOC) Ltd trading as AIDC is a Government owned, public entity company established to provide support to the SA Automotive Industry in its drive for global competitiveness. It is a dynamic company that offers exciting career opportunities. The AIDC's success hinges on its human capital, and in the pursuit to realise its strategic objectives, the AIDC aims to recruit a **Handyman** in the **Facilities Maintenance Management Department** on a **Permanent Employment Contract** with three months' probation. The successful candidate will report directly to the **Technical Facilities Maintenance Supervisor.**

LOCATION:	**Automotive Supplier Park AIDC Offices, Rosslyn and Satellite Sites**
DIVISION:	**Facilities Maintenance Management**
REMUNERATION:	**TCOE R 268 264,31 per annum**
JOB GRADE :	**B3**

PURPOSE OF THE ROLE

Perform general maintenance to AIDC industrial & commercial properties, and other jobs that may be required from time to time. To maintain structural integrity, safety, and operational efficiency by performing proactive preventative maintenance, rapid emergency repairs, and routine tasks to ensure uninterrupted business operations by minimizing downtime and facility hazards.

KEY RESPONSIBILITIES

1. **Maintain Company Assets (All Buildings/Sites)**
   - Attends to all first line calls on equipment failures
   - Carry out repairs/inspections to all Sites, including general building maintenance, basic plumbing, basic electrical, basic carpentry, basic masonry and other renovations of buildings, grounds, equipment.
   - Identify Maintenance Faults and log call to the helpdesk
   - Carry out basic inspection on meters and report damage
   - Repairs effected where appropriate – light bulbs replaced, desks etc. basic repairs

- Manage maintenance issued stock and tools, workshop equipment.Perform scheduled & unscheduled maintenance on machinery & structural ablutions
- Assist in project work & other maintenance installations
- Ensure that all OH&S regulations are adhered to

2. Support Services

- Provides driving services as and when required
- Provide physical support with moving boxes,

3. Repair and Maintenance Service

- Identifies potential sources of conflict early and mediates disputes.
- Assist/work with Skilled Builder to Lays building materials, such as brick, structural tile, and concrete cinder, glass, gypsum, and terra cotta block to construct or repair walls, partitions, arches, sewers, and other structures.
- Assist/work with Skilled Builder carry out general plastering duties to include hard-wall, renovation and plaster board.
- Assist/work with Skilled Builder repairing and maintaining clay bricks, cement blocks / bricks and other related structures
- Assists trade artisans with basic operations

MINIMUM QUALIFICATION AND COMPETENCY REQUIREMENTS:

- A Matric certificate/Grade 12.
- A minimum of 3-year relevant experience as a handyman in built environment with exposure to basic and technical tools.

AIDC is an equal opportunity employer. Appointment will be made in line with the organisation's Employment Equity policy. Only shortlisted candidates will be contacted.

Applications must be accompanied by a curriculum vitae, certified copies of qualifications and certified copies of identity documentation.

- Preference will be given to people with different abilities, women and previously disadvantaged individuals to promote Employment Equity within the group.
- Only shortlisted candidates will be contacted. If you have not heard from us within three months after the closing date, please regard your application as having been unsuccessful.

Applications should be addressed to **https://bit.ly/GGDAGroupRecruitment**

Enquiries should be addressed to **hrrecruitment@aidc.co.za**

The closing date for applications is **06 November 2026.**.

"The Protection of Personal Information Act (POPIA) came into effect on 1 July 2021. The GGDA respects your privacy and is committed to keeping your personal information secure and confidential. The Group will ensure that in Processing an Applicant's or Employee's Personal Information, it will adhere to its obligations in terms of POPIA. By virtue of you applying for this position, you give The Group the consent to keep and or process your information as per POPIA