



CALL FOR APPLICATIONS: 04 POSITIONS AT THE SUPPLIER PARK DEVELOPMENT COMPANY (AIDC)

The Supplier Park Development Company (SOC) Ltd trading as AIDC is a Government owned, public entity company established to provide support to the SA Automotive Industry in its drive for global competitiveness. It is a dynamic company that offers exciting career opportunities. The AIDC's success hinges on its human capital, and in the pursuit to realise its strategic objectives.

The AIDC is looking for a suitably qualified and experienced candidate/s to be appointed into the following four (4) vacant positions.

Interested applicants can download full job specification form the Careers section of the AIDC Website at www.aidc.co.za. Enquiries should be addressed to hrrecruitment@aidc.co.za

1. POSITION	:	Hub Manager: Township Automotive Hub
PERIOD	:	Permanent
LOCATION	:	Rosslyn
ADVERT REF NO	:	2019/04
DEPARTMENT	:	Township Automotive Hubs (TAH)
TCOE	:	R 555 436.80 p.a

Purpose of Position

To plan, direct, organize and control the Automotive Hub in accordance with the Hub's strategy, through effective management of projects, finances, human resources, and stakeholder (including lending institutions) relationships. Interacting and communicating with relevant stakeholders at all levels, (private and public sector). The extended responsibility of directing, guiding and advising the existing Motor Body Repairer SMME's (in Winterveld/Mogale City or other sites) that are affiliated to the Hub to further improve their turnover and profitability. Further to this the incumbent will also ensure that the Hub is sustainable and meet Government objectives. The successful candidate will report to the Programme Manager: TAH.



2. POSITION : 2X Junior Accountants
PERIOD : Permanent
LOCATION : Automotive Supplier Park, Rosslyn
ADVERT REF NO : 2019/05
DEPARTMENT : Finance
TCOE : R 295 827.48 p.a

Purpose of Position

Perform routine accounting functions such as processing of invoices; journals and completion of statutory returns; reconciling debtors/creditors; bank account capturing and reconciliations; debtors age analyses and Balance Sheet; preparing financial reports; monitoring purchase orders; assist with procurement information reporting; updating asset register and preparing for audits. The successful candidate will report to the Senior Accountant.

3. POSITION : Environmental Health and Safety Coordinator
PERIOD : Permanent
LOCATION : Automotive Supplier Park, Rosslyn
ADVERT REF NO : 2019/06
DEPARTMENT : Operations: SHEQ
TCOE : R 268 084.22 p.a

Purpose of Position

Responsible for ensuring proper administration, coordination of SHEQ functions; and compliance; enforcement of the environmental management systems, policies and plans. Conducts Environmental Impact Assessments (EIA) and site Environmental Management Plans (EMP) of the Automotive Supplier Park (ASP) and all other facilities managed by the company. The successful candidate will report to the Manager: SHEQ.



Contact:

If you are interested in the position/s and have the requisite and relevant experience please forward your CV with full personal details, education, work history and contactable references to hrrecruitment@aidc.co.za, quoting the position reference number and title in the subject.

Please note:

1. Closing date for applications is **Wednesday; 30 January 2019 at 16h30.**
2. Late and incomplete application documentation will not be considered
3. Correspondence and communication will only be conducted with short-listed candidates.
4. In line with the AIDC's commitment to meet its obligation of Employment Equity Act, preference will be given to suitable candidates from women and people with disabilities.
5. Shortlisted candidates will be subjected to any of the following pre-employment checks: employment references, qualifications check, criminal checks, a security clearance, credit checks, a competency assessment, signing an employment and performance contract on appointment.
6. AIDC reserves the right not to make an appointment.
7. It is unlawful to employ a person who does not have permission to live and work in South Africa. Unless the advert states otherwise, please ensure you have this permission before applying.